

eCampus Student Association Academic Support Fund



Overview

This fund, created by the eCampus Student Association, is meant to assist eCampus students in further developing their skills outside the classroom. This fund covers extra-curricular and co-curricular activities such as conferences, workshops, and training or supplies and equipment to help students succeed in their program and in their future careers. This is intended to help students gain complimentary skills related to their program of study.

Eligibility

To be eligible, students must:

- Be enrolled full-time or part-time in an eCampus program.
- Be requesting support for an activity and/or supplies that are not considered part of mandatory program costs for the program (e.g. not found on the program cost grid).
- To find your program cost grid, click [this link](#), navigate to your program, then click Tuition, then your specific program name.

Application Process

Students must submit their application via the [online form](#).

If students are applying for funding for an activity (conference, workshop, training, etc), the application must be received a minimum of 2 (two) weeks prior to the activity date.

Review Process

Applications will be reviewed within one week of submission and students will be notified via email.

Applications will be assessed by the eCampus Students Council and done solely on the information provided in the application form so students are asked to provide as much detail as possible, making clear how the professional development opportunity or equipment requested will assist them in their program and future career.

The NSCC eCampus Student Association reserves the right to approve a percentage or lesser dollar amount of the original funding amount requested on the application.

Accessing Funds

Once an application has been approved, the Student Association will contact the individual to make arrangements for payment. The following are some general payment guidelines:

- 1) When possible, the eCampus Student Association will make payment directly to the vendor.
- 2) Should it be determined that reimbursement for costs (i.e. equipment purchase) will be necessary, all cheques will be mailed to the student's address on file with NSCC.
- 3) Students are responsible to provide the eCampus Student Association with receipts/invoices related to the event for which funding was received. Reimbursements will not be provided without the appropriate receipts/invoices.